



CANCER COUNCIL OF THE PACIFIC ISLANDS

CCPI Meeting 04/23 – 04/28, Honolulu, HI

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Saturday, April 23, 2016
Honolulu, HI, JABSOM MEB 301
CCPI and Registrars

Cab pick-up at PAGODA 7:55a CCPI and REGISTRY

8:30a	Opening (<i>Neal P.</i>)
8:35a - 9:30a	Rationale and Introduction to manuscript writing (<i>Neal P.</i>)
9:30a – 10:30a	Details: Using the template and timelines (<i>Lee B-Lum</i>)
10:30p	Break
10:15a – 11:30a	Large group sharing / idea exchange on Article topics (<i>Lee B-Lum</i>)
11:30a	Lunch (provided)
Registrars break off to UHCC	
12:30p – 4:00p	Review & feedback on pacificcancer.org website, discussion of evaluation and other TA needs (<i>Janos B.</i>) <i>(when not in 1:1 meetings with Lee or Neal)</i> 40 minute One-on-one discussions / HJMPH article related TA (<i>Lee B-Lum, Neal P.</i>)

Time	Lee (224T)	Neal (223L)
12:30 p	FSM all	CNMI
1:15 p	Chuuk	Palau
2:00 p	Pohnpei	Guam
2:45 p	Kosrae	RMI
3:15 p	Yap	American Samoa

4:00p **Closing**– other than FSM jurisdictions will have cabs ready to return to PAGODA

4 – 4:45 **P20 FSM discussion TA** (*All FSM jurisdictions, Neal P.*)
– Cabs will be ready for FSM folks and Registrars to return to PAGODA



Monday, April 25, 2016
Honolulu, HI, JABSOM MEB 301
Cab pick-up at PAGODA 7:20a - CCPI
Cab pick-up at PAGODA 8:20a - REGISTRY

8:00a	Opening prayer / Conference opening (<i>Dr. John T.</i>)
8:05a - 9:30a	REACH update (<i>Mavis N., Dioreme N., Evonne S., Angela S.</i>)
9:30a – 10:00a	NACDD update / resources (30 min) (<i>Long A, Jill M.</i>)
10:00p	Break
10:15a – 12:00a	Sharing of CCC Success stories (15 min each) (<i>FSMN, Yap, RMI, Palau, Chuuk, Guam; moderator: Janos B.</i>)
12:00p	Lunch (on own) RMI & Pohnpei lunch meeting on e-Health (<i>Tim D., Angela S.</i>)
1:00p – 3:15p	Getting your message across effectively: Tips to turn your success stories into publishable work (<i>Tim D.</i>)
3:15 p	Break
3:30p – 5:00p	Introduction of the survivorship plan (RMI) – elements, process (30 min) (<i>Helentina G., Neiar K.</i>) Follow-up on betel nut chewing bans (in MOH/DOH/hospital) (30 min) (<i>Lee B-Lum</i>) Pacific Cancer Registry program update (<i>Lee B-Lum</i>)
5:05p	Closing



Tuesday, April 26, 2016
Honolulu, HI, JABSOM MEB 314
Cab pick-up at PAGODA 7:20a – CCPI
Cab pick-up at PAGODA 8:20a - REGISTRY

- 8:00a** Opening prayer (*Dr. John T.*)
- 8:05a - 9:00a** Business Meeting (*Lee B-Lum*)
- Review minutes
 - Budget review
 - RCCC Plan adjustment: AO to delete: 4.1.2 Create a compendium of existing laws or policies addressing SDH and conduct a gaps analysis
 - Director appointments will end in 09/30 for many. Please prepare for it.
 - New meeting Date (Dec 12 – Dec 16)
 - HPV / Cervical Cancer Screening projects brief update: Yap HPeeV, U54, CC Demonstration Project Protocol Development
- 9:00a – 10:00a** Sharing of CCC Success stories (15 min each)
(*Kosrae, CNMI, Pohnpei, AmSam; moderator: Neal P.*)
- 10:00p** Break
- 10:15a – 11:00a** Content of success stories for upload to PIHOA website (1 hr - operationalize to PIHOA site, annual call for success stories) (*Emi C., Haley C.*)
- 11:00a – 12:00p** PIHOA updates (*Emi C., Haley C.*)
- 12:00p** Lunch (on own)
FSM HPV immuniz (all FSM; Luisa H.; Lee B-Lum; Janos B.)
- 1:00p – 3:15p** Community-based approaches to increasing cancer/NCD prevention and screening (*Kevin C.; Megan I.; May Rose D.C.; Angela S.*)
- 3:15 p** Break
- 3:30p – 5:00p** Where are we now and where are we going? (*Neal P. and Lee B-Lum*)
Preparation / pre-planning for the 2017-2022 competitive CCC & Registry regional renewal application (and other grants)
Table 1: Progress in achieving CCC objectives & requirements
Table 2: Determining training and capacity building needs (CCC, NCD, PSE, evaluation, other?)
HRH Assessment – do we need? how indepth?
- 5:05p** Closing – leaving to Neal's house
6:00p – 7:45 p Dinner at Neal's house



7:45p – 8:30p Ride back to Pagoda



Wednesday, April 27, 2016

Cab pick-up at PAGODA 7:20a – CCPI and REGISTRY

Honolulu, HI, JABSOM MEB Computer lab – Registrars, CCC Program Coord

8:00 – 9:00a **JOINT MEETING:** Data use and usefulness (*Dr. Lee B-Lum*)

9:00a **Break – CCPI clinicians go to UHCC 501**

9:15a - 10:00a Introduction to MS Windows and Office user interface – increasing productivity (*Janos B.*)

10:00a **Break**

10:15a – 12:00p Introduction to Excel: basic functions (*Janos B.*)

12:00p **Lunch (on own)**

CNMI & Yap Cervical Cancer Demo Project team mtg (in UHCC 501)
Audio only Dial-in: 1-712-775-7031 | Meeting ID: 857-240-791 | Host PIN: 3736

1:15p – 3:15p Introduction to Excel: advanced functions (*Janos B.*)

3:15 p **Break**

3:30p – 5:00p Introduction to Excel: advanced functions (*Janos B.*)

5:05p **Closing**

Honolulu, HI, JABSOM UHCC room 501 meetings for CCPI clinicians

8:00 – 9:00 **JOINT MEETING in Computer Lab (Library)** Data use and usefulness (*Dr. Lee B-Lum*)

9:00p **Break (walk over to UHCC 501)**

9:15a - 11:40a **Cancer Staging in TNM: review** (*Lee B, Ray Elido*)

12:00p **Lunch (on own)**
CNMI & Yap Cervical Cancer Demo Project team mtg (in UHCC 501)
All CNMI & Yap participants including registrars
Dial-in: 1-712-775-7031 | Meeting ID: 857-240-791 | Host PIN: 3736

1:15p – 2:45p **Tobacco prevention & control – what is the evidence?**
E-cigarettes (*Thomas W.*)
U54 betel nut projects and brief Hawaii Tobacco PSE updates (*Hali R.*)
Tobacco PSE work in the USAPI (*Dr. Angela S.*)
Tobacco Cessation Guidelines and resources (*Neal P.*)



2:45 p

3:00p – 5:00p

Break

Improving Quality at the End of Life:

Advanced Directives/POLST and End-Of-Life Care (*Jeannette K.; Pat N.*)

5:05p

Closing



Thursday, April 28, 2016

Cab pick-up at PAGODA 7:20a – CCPI and REGISTRY

Honolulu, HI, JABSOM MEB Computer lab – Registrars, CCC Program Coordinators

- 8:00a – 10:00a** **JOINT MEETING** Next steps in preparation of the upcoming 2017 January CCC / Registry and REACH (later date) competitive renewal *Lee & Neal*
Continuation of Tues and Wed discussions
Sustainability Plans
Plans / Assessments: May – October 2016
- 10:00p** **Break (CCPI Clinicians go upstairs to MEB 304)**
- 10:15a – 11:00p** Introduction to Data Visualization: About graphics, type, color, arrangement
(Janos B.)
- 11:00a – 12:00p** Introduction to Data Viz – Excel Charts - Tips and tricks for MS Excel and Power Point *(Janos B.)*
- 12:00p** **Lunch (on own)**
- 1:00p – 3:15p** Introduction to Data Viz – Tips and tricks for MS Excel and Power Point-Infographics *(Janos B.)*
- 3:15 p** **Break**
- 3:15p – 4:30p** **JOINT MEETING** in **304** Next steps in preparation of the upcoming 2017 January CCC / Registry and REACH (later date) competitive renewal *Neal P.*
- 4:30p** **Closing**

Honolulu, HI, JABSOM MEB 304 for CCPI clinicians

- 8:00a – 10:00a** **JOINT MEETING** Next steps in preparation of the upcoming 2017 January CCC / Registry and REACH (later date) competitive renewal *Lee & Neal*
Continuation of Tues and Wed discussions
Sustainability Plans
Plans / Assessments: May – October 2016
- 10:00p** **Break**
- 10:15a – 10:45p** **2015-2020 Dietary Guidelines** *(Lee B-Lum)*
- 10:45a – 12:00p** **Oral health & NCD** *(Dr. Mikako D.)*
- 12:00p** **Lunch (on own)**



1:15p – 2:45p

Clinician training needs assessment (*Neal P.*)

2:45 p

Break

3:15p – 4:30p

JOINT MEETING in 304

Next steps in preparation of the upcoming 2017 January CCC / Registry and REACH (later date) competitive renewal (*Neal P.*)

4:30

Closing