CANCER COUNCIL OF THE PACIFIC ISLANDS
CCPI Meeting 04/23 – 04/28, Honolulu, HI

Saturday, April 23, 2016
Honolulu, HI, JABSOM MEB 301
CCPI and Registrars
Cab pick-up at PAGODA 7:55a CCPI and REGISTRY

8:30a Opening (Neal P.)

8:35a - 9:30a Rationale and Introduction to manuscript writing (Neal P.)

9:30a – 10:30a Details: Using the template and timelines (Lee B-Lum)

10:30p Break

10:15a – 11:30a Large group sharing / idea exchange on Article topics (Lee B-Lum)

11:30a Lunch (provided)

Registrons break off to UHCC

12:30p – 4:00p Review & feedback on pacificcancer.org website, discussion of evaluation and other TA needs (Janos B.) (when not in 1:1 meetings with Lee or Neal)
40 minute One-on-one discussions / HJMPH article related TA (Lee B-Lum, Neal P.)

<table>
<thead>
<tr>
<th>Time</th>
<th>Lee (224T)</th>
<th>Neal (223L)</th>
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<tbody>
<tr>
<td>12:30 p</td>
<td>FSM all</td>
<td>CNMI</td>
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<tr>
<td>1:15 p</td>
<td>Chuuk</td>
<td>Palau</td>
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<tr>
<td>2:00 p</td>
<td>Pohnpei</td>
<td>Guam</td>
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<tr>
<td>2:45 p</td>
<td>Kosrae</td>
<td>RMI</td>
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<tr>
<td>3:15 p</td>
<td>Yap</td>
<td>American Samoa</td>
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4:00p Closing – other than FSM jurisdictions will have cabs ready to return to PAGODA

4 – 4:45 P20 FSM discussion TA (All FSM jurisdictions, Neal P.)
– Cabs will be ready for FSM folks and Registrars to return to PAGODA
Monday, April 25, 2016
Honolulu, HI, JABSOM MEB 301
Cab pick-up at PAGODA 7:20a - CCPI
Cab pick-up at PAGODA 8:20a - REGISTRY

<table>
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<tr>
<th>Time</th>
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<tbody>
<tr>
<td>8:00a</td>
<td>Opening prayer / Conference opening <em>(Dr. John T.)</em></td>
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<tr>
<td>8:05a - 9:30a</td>
<td>REACH update <em>(Mavis N., Dioreme N., Evonne S., Angela S.)</em></td>
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<tr>
<td>9:30a – 10:00a</td>
<td>NACDD update / resources <em>(30 min)</em> <em>(Long A, Jill M.)</em></td>
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<td>10:00p</td>
<td>Break</td>
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<tr>
<td>10:15a – 12:00a</td>
<td>Sharing of CCC Success stories <em>(15 min each)</em> <em>(FSMN, Yap, RMI, Palau, Chuuk, Guam; moderator: Janos B.)</em></td>
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<tr>
<td>12:00p</td>
<td>Lunch <em>(on own)</em></td>
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<td>1:00p – 3:15p</td>
<td>Getting your message across effectively: Tips to turn your success stories into publishable work <em>(Tim D.)</em></td>
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<td>3:15p</td>
<td>Break</td>
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<td>3:30p – 5:00p</td>
<td>Introduction of the survivorship plan *(RMI) – elements, process <em>(30 min)</em> <em>(Helentina G., Neiar K.)</em></td>
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<td>Follow-up on betel nut chewing bans <em>(30 min)</em> <em>(Lee B-Lum)</em></td>
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<td>Pacific Cancer Registry program update <em>(Lee B-Lum)</em></td>
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<td>5:05p</td>
<td>Closing</td>
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Tuesday, April 26, 2016
Honolulu, HI, JABSOM MEB 314
Cab pick-up at PAGODA 7:20a – CCPI
Cab pick-up at PAGODA 8:20a - REGISTRY

8:00a Opening prayer (Dr. John T.)

8:05a - 9:00a Business Meeting (Lee B-Lum)
  • Review minutes
  • Budget review
  • RCCC Plan adjustment: AO to delete: 4.1.2 Create a compendium of existing laws or
    policies addressing SDH and conduct a gaps analysis
  • Director appointments will end in 09/30 for many. Please prepare for it.
  • New meeting Date (Dec 12 – Dec 16)
  • HPV / Cervical Cancer Screening projects brief update: Yap HPeeV, U54, CC
    Demonstration Project Protocol Development

9:00a – 10:00a Sharing of CCC Success stories (15 min each)
  (Kosrae, CNMI, Pohnpei, AmSam; moderator: Neal P.)

10:00p Break

10:15a – 11:00a Content of success stories for upload to PIHOA website (1 hr - operationalize
to PIHOA site, annual call for success stories) (Emi C., Haley C.)

11:00a – 12:00p PIHOA updates (Emi C., Haley C.)

12:00p Lunch (on own)
  FSM HPV immuniz (all FSM; Luisa H.; Lee B-Lum; Janos B.)

1:00p – 3:15p Community-based approaches to increasing cancer/NCD prevention and
  screening (Kevin C.; Megan I.; May Rose D.C.; Angela S.)

3:15 p Break

3:30p – 5:00p Where are we now and where are we going? (Neal P. and Lee B-Lum)
  Preparation / pre-planning for the 2017-2022 competitive CCC & Registry
  regional renewal application (and other grants)
  Table 1: Progress in achieving CCC objectives & requirements
  Table 2: Determining training and capacity building needs (CCC, NCD, PSE,
  evaluation, other?)
  HRH Assessment – do we need? how indepth?

5:05p Closing – leaving to Neal’s house

6:00p – 7:45 p Dinner at Neal’s house
7:45p – 8:30p  Ride back to Pagoda
Wednesday, April 27, 2016
Cab pick-up at PAGODA 7:20a – CCPI and REGISTRY

Honolulu, HI, JABSOM MEB Computer lab – Registrars, CCC Program Coord

8:00 – 9:00a  JOINT MEETING: Data use and usefulness (Dr. Lee B-Lum)
9:00a  Break – CCPI clinicians go to UHCC 501
9:15a - 10:00a  Introduction to MS Windows and Office user interface – increasing productivity (Janos B.)
10:00a  Break
10:15a – 12:00p  Introduction to Excel: basic functions (Janos B.)
12:00p  Lunch (on own)

CNMI & Yap Cervical Cancer Demo Project team mtg (in UHCC 501)
Audio only Dial-in: 1-712-775-7031 | Meeting ID: 857-240-791 | Host PIN: 3736

1:15p – 3:15p  Introduction to Excel: advanced functions (Janos B.)
3:15 p  Break
3:30p – 5:00p  Introduction to Excel: advanced functions (Janos B.)
5:05p  Closing

Honolulu, HI, JABSOM UHCC room 501 meetings for CCPI clinicians

8:00 – 9:00  JOINT MEETING in Computer Lab (Library) Data use and usefulness (Dr. Lee B-Lum)
9:00p  Break (walk over to UHCC 501)
9:15a - 11:40a  Cancer Staging in TNM: review (Lee B, Ray Elido)
12:00p  Lunch (on own)

CNMI & Yap Cervical Cancer Demo Project team mtg (in UHCC 501)
All CNMI & Yap participants including registrars

U54 betel nut projects and brief Hawaii Tobacco PSE updates (Hali R.)
Tobacco PSE work in the USAPI (Dr. Angela S.)
Tobacco Cessation Guidelines and resources (Neal P.)
2:45 p
Break
3:00 p – 5:00 p
Improving Quality at the End of Life: Advanced Directives/POLST and End-Of-Life Care (*Jeannette K.; Pat N.)*
5:05 p
Closing
Thursday, April 28, 2016
Cab pick-up at PAGODA 7:20a – CCPI and REGISTRY

Honolulu, HI, JABSOM MEB Computer lab – Registrars, CCC Program Coordinators

8:00a – 10:00a  JOINT MEETING Next steps in preparation of the upcoming 2017 January CCC / Registry and REACH (later date) competitive renewal Lee & Neal
Continuation of Tues and Wed discussions
Sustainability Plans
Plans / Assessments: May – October 2016

10:00p  Break (CCPI Clinicians go upstairs to MEB 304)

10:15a – 11:00p  Introduction to Data Visualization: About graphics, type, color, arrangement
(Janos B.)

11:00a – 12:00p  Introduction to Data Viz – Excel Charts - Tips and tricks for MS Excel and Power Point (Janos B.)

12:00p  Lunch (on own)

1:00p – 3:15p  Introduction to Data Viz – Tips and tricks for MS Excel and Power Point-Infographics (Janos B.)

3:15p  Break

3:15p – 4:30p  JOINT MEETING in 304 Next steps in preparation of the upcoming 2017 January CCC / Registry and REACH (later date) competitive renewal Neal P.

4:30p  Closing

Honolulu, HI, JABSOM MEB 304 for CCPI clinicians

8:00a – 10:00a  JOINT MEETING Next steps in preparation of the upcoming 2017 January CCC / Registry and REACH (later date) competitive renewal Lee & Neal
Continuation of Tues and Wed discussions
Sustainability Plans
Plans / Assessments: May – October 2016

10:00p  Break

10:15a – 10:45p  2015-2020 Dietary Guidelines (Lee B-Lum)

10:45a – 12:00p  Oral health & NCD (Dr. Mikako D.)

12:00p  Lunch (on own)
1:15p – 2:45p  Clinician training needs assessment (Neal P.)

2:45 p  Break

3:15p – 4:30p  **JOINT MEETING** in 304
Next steps in preparation of the upcoming 2017 January CCC / Registry and REACH (later date) competitive renewal (Neal P.)

4:30  Closing